

BORING FIRE DISTRICT BOARD OF DIRECTORS MEETING MINUTES

September 9, 2009

The meeting of the Board of Directors for the Boring Fire District, held this date at the Damascus Fire Station, was called to order by Chairman Otto at 5:30 pm with the following members present: Les Otto, Dean Hansell, Carl Tuma, Mike Strickland and John Hartsock. Also present were Chief Doug Branch, Volunteer President Jamie McCamman, Capt. George Eisert, Lt. Rod Hunt, FF/AO Rick Larson, FF/AO Mike Stockman, Volunteers Craig Trotter, Jeff Plummer and Mychal McDonald and Secretary Bookkeeper Lynne Branch.

Motion by Carl Tuma/John Hartsock to approve the consent agenda as mailed. Approved unanimously.

Chairman Otto asked for public comment. Hearing none, he proceeded with the agenda.

The 2010 Board meeting schedule was presented, with the second Tuesday of the month meetings changed to the second Monday on a few occasions to accommodate Carl Tuma's shift schedule. Chairman Otto suggested Jan. 23rd or 30th for the annual planning session.

Reporting on Goals/Objectives

- 4.6- Research means to provide computer based training for Fire, EMS and OSHA continuing education topics: Lt. Welk submitted a written report on the new online training software provided by CentreLearn, which is up and running now. It will provide continuing education in EMS, Fire, OSHA and operational practices. The District can also add its own courses, and check on a student's progress.
- 2.2- Implement Volunteer performance review program to include internet and web based feedback: Lt. Hunt informed the Board that the program has been implemented, and the forms and tutorials are on the website. He has evaluated the volunteer officers, and they, in turn, will evaluate the people they supervise.

Chief spoke regarding Terry Ballard's Separation Agreement. He has checked similar policies with TVF&R and CFD1. Clackamas Fire allows working back up to 1,039 hours for up to six months. Terry would like to carry forward 96 hours of vacation time, which Chief could find no reason why this should not be allowed. This agreement is the same as proposed last year with the dates changed. Terry would like to get his PERS paperwork completed six weeks before the suggested retirement date of November 30, 2009. Board consensus

was to table the agreement until the October Board meeting to allow further time for review.

Capt. Eisert gave the monthly operational report.

- Training hours were at 717 for August.
- EMT-Basic class will be starting on Sept. 14th.
- Extrication Team placed fourth at the International competition in Puyallup.
- AMR hosted EMS training with 22 members attending from Boring Fire.
- 45 members attended a Burn to Learn on 352nd.
- Call volume is down by 1% over the same time last year.
- Seven recruits were sworn in at a ceremony prior to the annual picnic. In addition, Mike Kemper, Rick Searls and Sandor Pongracz were sworn in as new volunteer lieutenants.
- Boring Fire provided water stations and a mobile EMS station for the Hood to Coast run.
- We responded to the Microwave Conflagration with five volunteers.
- Capt. Eisert will attend the Pacific Program for a week in October at Kahneeta.

Chairman Otto said the Board had written a letter of commendation for the Extrication Team thanking them for their time and effort.

The Board enthusiastically expressed a desire to once again cook dinner at the Chiefs Drill on Oct. 21st.

Chief Branch reported on the FF/EMT hiring list process, which closed Sept. 2nd. The 96 applications received have been graded and half were disallowed for either not providing all the requested documentation or not meeting the minimum qualifications. Thirty-two will proceed to the oral assessment center on Sept. 25th and 26th to comprise a list of potential hires for three years. Chief will update the Board on the process at the October meeting.

Shifts presently worked by Capt. Eisert in Operations and Lt. Welk in Training will be changing to 40-hr. work weeks. Their current schedules make it difficult for them to collaborate with the Chief on issues and projects. A job announcement for temporary firefighter will be circulated in order to hire two firefighters from the volunteer ranks to fill their shifts for up to six months. If George and/or Andy were to stay permanently in their respective positions, two hires would be made from the new FF/EMT list.

Volunteer President Jamie McCamman gave the Volunteer Association report.

- Twenty-four members attended the last business meeting.
- Good attendance at the annual picnic held at Sta140, up from last year.
- Many members are wearing star pins to honor Volunteer Shane Moon, who is serving in the military overseas.
- Volunteers staffed a first-aid booth at the Clackamas County Fair.

- Upcoming Harvest Festivals will be held at Chris Olson's on Oct. 17th and Liepold's on Oct. 24th.
 - Funds have been allocated to purchase steel from the twin towers in New York for a memorial here.
 - Funds also allocated for five pavers for the Boring Trailhead Park.
 - Membership Committee meeting found nine members inactive. One recruit has resigned and Craig Kincaid is on a leave of absence.
 - Recruitment drive for January 2010 class is underway.
- Chief Branch commented that he has met with Lt. Hunt and Capt. McCamman and with some budget adjustments, hopes to host a banquet in 2010.

Chief reviewed the Damascus property acquisition process to this point. City of Damascus will not have their comprehensive plan completed by the end of 2009 and Boring Fire's agreement with the property owner expires at that time. Options are to let the agreement lapse or attempt to renegotiate the contract. A new appraisal would be necessary as the current one is three years old. Board consensus was for Chief to contact the seller and see if they are open for renegotiation and an extension on the contract date, and to speak to an appraiser.

At this time, Capt. Eisert reviewed the draft Joint Apparatus Maintenance report he has been working on. Sandy, Estacada and Clackamas Fire are enthused with the findings, with Clackamas Fire looking at potential savings from what they currently pay for apparatus maintenance. Tentative start dates with Sandy and Estacada could be as early as January 1, 2010, or July 1, 2010. Clackamas Fire would come on board at a later date when their current maintenance contract expires. The report assigns Boring Fire as administrator of the program, which could necessitate additional administrative staff. The Board expressed some concern over the number of people involved and logistics of the co-op's management. George will be presenting his report at the joint meeting with Clackamas Fire at 7pm tonight.

Capt. Eisert noted that a special 9-11 memorial will be held this Friday during staff training. Also, Lt. Welk is working on obtaining an extended warranty from Fireblast for the live fire trainer as well as contacting Columbia Pacific Maritime regarding hosting some courses at Boring Fire.

With no other business before the Board, Chairman Otto adjourned the meeting at 6:50 pm.

Respectfully submitted,

Lynne Branch
Secretary/Bookkeeper